

## **Options for Submitting 2021 Tax Information for 2023-24 FAFSA Verification**

### **A. Use the IRS 'Data Retrieval Tool' on your 2023-24 FAFSA Application**

1. Log into your current FAFSA at [www.studentaid.gov](http://www.studentaid.gov).
2. Select **Make FAFSA Correction**.
3. Click on the **'Student/Parent Financials.'**
4. You must indicate that the student/parent(s) has **already completed** a 2021 Federal Tax Return.
5. Select the type of income tax return filed
  - a. Note that the student/parent will not be able to use the DRT if a 'traditional' 1040 was not filed; or
  - b. If student/parent marital status does not match tax filing status
6. Click 'LINK TO IRS'.
7. Select 'parent 1' or 'parent 2' and use their FSA ID to link to DRT.
8. Select 'Proceed to IRS Site.'
9. Once on the IRS website, click "OK" to access the IRS form.
10. Provide the tax filer's filing status and street address **exactly** as it appears on the 2021 Federal tax return.
11. Select the **Transfer** box and